

# Photal Recall

## Client Agreement & Photo Scanning Release

Photal Recall · Iowa City, Iowa · [photalrecall.com](http://photalrecall.com)

### 1. Purpose of This Agreement

This agreement explains how Photal Recall handles your photographs and digital files during the photo scanning process. Our goal is to be clear, respectful, and transparent.

### 2. Ownership of Photos

- You confirm that you own the photographs or have permission to have them scanned.
- You retain full ownership of all original photographs and all digital images created from them.
- Photal Recall does not claim any ownership or rights to your images.

### 3. Handling of Original Photographs

- Your photos will be picked up and returned after scanning.
- Photos will leave your home but will remain within the Iowa City area at all times.
- Photos are handled with care but may show signs of age or fragility.
- Photal Recall is not responsible for damage due to pre-existing conditions.

### 4. Digital Files & Retention

- Digital files are created solely for your use.
- Files are retained for up to **30 days** after delivery.
- All digital files are permanently deleted after that period.

### 5. Privacy

- Photal Recall will not use your photos.
- Your images are never shared, sold, or published.
- No cloud services or third-party access is used unless requested.

### 6. Limitation of Liability

While reasonable care is taken, liability is limited to the amount paid for scanning services. Sentimental value cannot be compensated.

## 7. Payment Terms

Pricing is currently \$0.25 per photo unless otherwise agreed in writing.

## 8. Agreement

By signing below, you acknowledge that you have read and agree to this agreement and authorize Photol Recall to scan your photographs.

Client Name (Printed): \_\_\_\_\_

Client Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Photol Recall Representative: **Troy Ferring**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_